



# Al-Farooq Elite Academy

**Knowledge • Faith • Character**

## Parent Orientation & Next Steps

What Families Should Expect After Registration

A short guide for registered families preparing for orientation and final acceptance steps.

### Contact Information

- Website: [alfarooqislamiccenter.org/academy](http://alfarooqislamiccenter.org/academy)
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- Phone: 615-474-6210

This parent-facing document is intended for admissions, orientation, and family communication. Final policies, calendar dates, tuition support, and program details may be updated by school administration before the start of the school year.



# Parent Orientation Guide

Parent orientation is a required and important step for registered families. It gives parents the opportunity to understand the academy, ask questions, submit required documents, and prepare children for the first day of school.

## Orientation Topics

- School mission, values, and expectations.
- Daily schedule, arrival, dismissal, and pickup procedures.
- Attendance, tardies, absences, and communication.
- Curriculum overview and student progress monitoring.
- Qur'an, Arabic, Islamic Studies, and character expectations.
- Uniforms, supplies, classroom routines, and parent responsibilities.
- Tuition support, scholarship process, and remaining balance.
- Health, safety, emergency contacts, and required documents.

## What Parents Should Bring

- [ ] Student birth certificate or proof of age.
- [ ] Immunization record or exemption documentation.
- [ ] Parent / guardian ID.
- [ ] Emergency contact information.
- [ ] Authorized pickup names and phone numbers.
- [ ] Medical/allergy information if applicable.
- [ ] Previous school records if applicable.
- [ ] Questions for school administration.

## After Orientation

- The school office will confirm any missing documents.
- Parents will receive updates about final schedule, calendar, and supply needs.
- Families may receive tuition support or remaining balance information.
- The school will confirm acceptance and seat status when all required steps are completed.



## Communication

Please check your email and phone regularly after orientation so you do not miss important updates from the academy office.